

**Pacific Palisades Historical Society  
Board Meeting  
November 6, 2023  
Minutes**

At a Zoom Video conference, President Barbara Kohn called the PPHS board meeting to order at 11:01am, November 6, 2023. Board members present: Shirley Haggstrom, Eric Dugdale, Harris Smith, Randy Young, Patrick Healy. Donna Vaccarino joined at 11:07am, Bill Bruns at 11:17am, delayed by log-in problem. Absent: Anthea Raymond.

**Approval of amendments to By-Laws**

To accommodate schedule concerns, President Kohn moved this item to first on the agenda. Committee Chairman Harris, noting that the committee had submitted the amendments to the full board with an approval recommendation, and that to be enacted, the amendments must also be approved with a two-thirds majority at a general membership meeting, moved for the vote to be calendared for December 3 at the Mann House. All dues current PPHS members have been invited to the event. To insure members have opportunity to review the amendments in advance of the vote, Harris further moved the amendments be posted forthwith on the PPHS website. The motion was approved, and the Secretary was directed to provide members email notification of the the posting.

**Approval of Treasurer's Report**

The Board approved the Treasurer's Report for October, as summarized below:

**Treasurer's Report for October, 2023**

PPHS Regular Checking Account (2194)	
October 1 Balance.	\$43,809.23
Receipts (direct deposits)	\$235.00.
Disbursements	
Storage Rent	(\$409.50)
MailChimp Monthly Fee.	(\$39.50)
City of LA Brush Clearance Fee (O/S)	(\$31.00)
Property Taxes	(\$67.25)
Rick Schmidt Photography (PPCC Jubilee).	(\$150.00)
Reimbursement to board member for cashier change provided	(\$8.00)
Disbursement Total	(\$705.25).
October 31 Balance	\$43,338.98
PPHS Business Checking Account (0488). October 1 Balance.	\$2,092.40
Receipts.	
Memberships/Donations	\$88.81

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Disbursements	\$0.00.
October 31 Balance	\$2,181.40

Secretary's note: A discrepancy of \$.19 should be addressed

### **Approval of Minutes**

The Board approved the minutes for the October 2 regular meeting, and the October 23 special meeting.

### **Thomas Mann House Event**

The Secretary advised the Board that to date PPHS has received 56 requests for admission to the December 3 event at the Thomas Mann House, leaving 14 of the 70 allotted seats still available. Invitations had been sent only to members up to date with their dues. The Board agreed that invitations should also be sent to members who previously have supported PPHS and its events, especially the 2022 Centennial Celebration. The Secretary said the additional invitations would be emailed Wednesday. The Board had previously scheduled a special meeting for November 13 to discuss the possible need to set up a waiting list if there are more than 70 requests for admission. Because Randy now has a scheduling conflict, the board will endeavor to finalize the guest list via email communication, but for now left the November 13 special meeting on the calendar.

### **Newsletter update**

Barbara and board members complimented Editor Bill on the galley proofs he shared of the upcoming PPHS Newsletter. Bill advised it is ready to go to the printer. With 466 postal mailing addresses on the PPHS roster, and need for additional copies of the Newsletter for distribution via other means, Bill said he would order 560 copies, and also 500 remittance envelopes to be included with the Newsletters.

### **Mann Snacks**

Donna volunteered to work with Barbara in ordering light refreshments, which Randy has offered to pick up and transport to the Mann House. Consensus favored individually wrapped cookies and individual water bottles for 75 people.

### **Future Event and Program Planning**

Barbara said preliminary internet research convinces her there is a wealth of opportunities for an event marking the centennial of Route 66, which has its western terminus in Santa Monica. Barbara also said discussions are underway with Roberta Donahue at Severn Arrows regarding educating students on the history of the Founders Oak Island outside the school. There is still need to find volunteers for clean-up and light maintenance of the island, but that is not for elementary school students.

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There was also discussion of a PPHS presentation event to focus on the history of lifeguards at our local beaches. Randy knows a historian on the subject, Andre Berge, and will contact him.

Randy also said he will be asking accomplished digital librarian Cynni Murphy (responsible for the Santa Monica Public Library getting the Clearwater Photo Collection online) to prepare a presentation to the PPHS Board on digitizing the society's collections, much of which are now in storage. Randy said a pressing challenge is determining how to ingest the collection assembled by the Chamber of Commerce. Bill volunteered to help.

### **Website Gremlin**

Donna updated the board on her discovery and resolution of an IT problem with the PPHS website. It turns out that a link had expired, so that email sent to [info@PacPalHistoricalSociety.org](mailto:info@PacPalHistoricalSociety.org) was no longer being forwarded to [PacPalHistoricalSociety@gmail.com](mailto:PacPalHistoricalSociety@gmail.com). How many emails were missed is not known. [PacPalHistoricalSociety@gmail.com](mailto:PacPalHistoricalSociety@gmail.com) has continued to receive messages sent directly to it, and also those sent via the form on the Contact page of the PPHS website. Donna said IT consultant AJ was able to track down the problem, and she renewed the link with GoDaddy for a fee she believes was about \$23.

### **Adjournment**

The meeting adjourned at 11:47 a.m. The next regular monthly meeting is scheduled via Zoom at 11 a.m. on Monday, December 4, 2023, the day after the general membership meeting that will be in person and coincide with the gathering at the Thomas Mann House at 2 p.m., December 3, 2023. At this point, still calendared for Zoom at 11 a.m. on Monday, November 13, is a special meeting to resolve the attendance list for the Mann event.

### **Addendum**

In an email the Friday prior to the meeting, Anthea shared information on developments with the the 2024 PPHS Scholarships, including the application form approved by the Palisades Charter High School history department. The new application offers specific guidance on topic selection: it should be a particular structure or other historical site in the Palisades, and the research analysis essay on its history and significance should run 750-1,000 words. Anthea relayed that gathering/using oral history will also be encouraged. Applications will be due on March 22, 2024.

